

CALAVERAS COUNTY SPECIAL EDUCATION LOCAL PLAN AREA

Calaveras County Office of Education
185 South Main Street / PO Box 760
Angels Camp, CA 95221
209.736.6020 FAX: 209.736.6048

Calaveras County Special Education Executive Council
Meeting held at Calaveras Medical Therapy Unit/San Andreas Elementary

MINUTES

October 9, 2006

I. Call Public Session to Order 9:02 a.m.

Establishment of Quorum
Attendance by Roll Sheet

Executive Council Members:

Rick Brewer, Superintendent
John Brophy, Superintendent
Glen Sewell, Superintendent
James Frost, Superintendent
Mike Chimente, Superintendent
Diane Bateman
Jill Bray
Joan Lark
Sherri Reusche
Valerie Tudor

Mark Twain Union Elementary School District (MTUESD)
Calaveras County Office of Education (CCOE)
Vallecito Union School District (VUSD)
Calaveras Unified School District (CUSD)
Bret Harte Union High School District (BHUHSD)
MTUESD Board Member
VUSD Board Member
BHUHSD Board Member / President
CUSD Board Member
CCOE Board Member

Staff:

Kathy Northington
Mike Harrison
Patty Haskell
Sharon Knick
Claudia Davis
Debbie Koehler
Debbie Scadden

Associate Superintendent/SELPA Director
Program Manager
Program Manager
CUSD Special Ed Director
Assistant Superintendent, Business Services
Director, Personnel/Administrative Services
SELPA Administrative Assistant

Absent:

John Brophy, Superintendent
James Frost, Superintendent
Sherri Reusche
Debbie Koehler

Calaveras County Office of Education (CCOE)
Calaveras Unified School District (CUSD)
CUSD Board Member
Director, Personnel/Administrative Services

Other(s) In Attendance:

Public Attendee(s):

None

II. Approve Agenda

A motion was made by Mike Chimente to approve the agenda for October 9, 2006 with the following revision. Item VII D. is to be moved to section VIII C. Finance Report for presentation. Rick Brewer seconded the motion and it carried unanimously.

III. Public Comment

9:06 a.m. Open public hearing. No public attendance; closed public hearing.

IV. Announcement of Closed Session Items

Closed Session will be held if needed at the end of the council meeting.

V. Call Open Session to Order at 9:07 a.m.

Flag Salute

VI. Public Report of Action Taken in Closed Session

NOTE: The Family Educational Rights and Privacy Act supersedes the Brown Act disclosure requirements as to all matters related to specific students.

VII. Consent Minutes

Mike Chimente made a motion to approve the minutes of September 11, 2006. Glen Sewell seconded the motion and it carried unanimously.

VIII. Discussion/Action items

- A. **Self Review Follow Up: Timeline for Review of AU Programs.** Kathy Northington shared that she is in the process of putting together a timeline for the council to show the process of the review of non-compliant items as the due date is March of 2007. Kathy asked the council members for their input on a preferred time for the next training by Ken Freedlander and it was decided to set up the training for February, 2007. Kathy has received notice from the State Department that all of the self-review submission forms have been received. Kathy has also drafted a letter of appreciation to Ken Feedlander's supervisor at CDE and will bring it to the Superintendents for their review and signature.
- B. **Transition Services and Location.** Council Members reviewed the recent report from Doug Carson regarding the repairs and/or upgrades needed on the Transition house in order for it to be ADA compliant. He felt that the building (originally a residence) will not become completely ADA compliant as this would require major structure modifications. However, for the current usage of the house does not require major modifications to achieve compliance of minor technical details. Such items would be handrails, ramps, stairway blockage, etc. and Kathy's question to the council is should the modification investment be made at this time. The council asked for a clarification on the following: 1) cost of the modifications and 2) owner approval of these changes and 3) rent increase. Kathy was asked to research this and also to check with other SELPA's regarding the number of transition programs located on school sites and the success of these programs.
- C. **Annual Service Plan Addendum.** The council reviewed the service descriptors that were required by the State on the service plan addendum. As some of the items were not checked when the services were in effect; Mike Chimente made a move to approve the addendum with those modifications. Rick Brewer seconded the motion and it carried unanimously. The corrected version will be sent to all council members.

X. SELPA Director's Report

- Kathy Northington shared some literature she received from the last SELPA meeting regarding the Bifurcation of Special Education Cola and Growth Funding which will have a negative impact on special education ADA per student for 2006-07 as well as 2007-08. There is currently lobbying for legislation to do away with the bifurcated cola. Kathy will share any further information as it is provided to her. Kathy also shared the lobbying that is occurring to legislate full funding for LCI which will assist somewhat in offsetting the bifurcation at this time.
- Kathy updated the council on the November 1st staff development training which includes Inclusion training-presented by Kandis Lighthall and "Handle with Care" (another form of PART) training which will be presented by Andria Pyle and Cait Conklin who have been certified in these techniques. The "Handle with Care" training needed to be divided into three days (one full day and two half days) in order to accommodate schedules and for the participants to receive certification as all three must be attended. A recertification workshop will be set up in June, 2007.
- Kathy shared that John Namkin has put together a three hour training on IDEA and the federal regulations. She asked the council for their approval to set up a future training for teachers and administrators; the council agreed.
- She further shared that the SP 267 legislation has been extended for another year for special education students.
- ADR-Resource Parents; Kathy requested that the council members suggest parents in their districts that would be compatible and available to be trained to work with new special education parents in the community. This would be helpful to familiarize the incoming parents with the terminology, IEP process, regulations and rights for their students. There was discussion of a stipend paid to these individuals and the amount will be decided by the council members.
- Kathy explained that in IDEA regulations that a proportionate share is required to be set aside by districts for special education students in private and home schools. Once the proportionate monies are spent the responsibility of the district is met. Claudia Davis will bring this to the Finance Committee meeting for discussion.
- Kathy wanted the council to be aware of the requirement for the re-write of the Local Plan this year. She will keep the council updated.
- Kathy asked the council members to remind their administrators and teachers of the necessity of parents/guardians leaving the IEP meeting with a copy of the IEP document. Even if it is in draft form, remember to make sure there is a staff and parent signature of attendance at the very least.

Regionalized Programs Report

- Our current O.T. from Comp Health is leaving for personal reasons as of the end of October, 2006. Comp Health is currently searching for a replacement. Kathy Northington praised the efforts of Susan Sirias in her assistance with the Comp Health Occupational Therapists. Susan is pursuing information regarding the CODA program (assistants to the O.T. with the O.T. being the supervisor) Kathy knows of a current employee and a parent in CUSD that might be interested in working in this capacity. Kathy will update the council members as more information becomes available.

- Mike Harrison shared that currently one of our students is being exited from a Non-Public School (NPS). In researching other sites for this student, Mike has suggested a placement in Nevada called 'Rites of Passage'. The parents seem open to this suggestion and as it is under El Dorado County funding, the educational cost responsibility would no longer fall to Calaveras County.
- Mike also shared that he is continuing to work closely with the MTE 4-8 Structured Behavior class as there have been minor disruptions as of late.
- Patty Haskell has nothing to report.

Finance Report

Claudia Davis shared that the MOE (Maintenance of Effort) is required on a yearly basis. When 2005-2006 actuals are compared to the 2006-2007 budget it gives us a view as to where we will be next year at the same time. Claudia warned that claiming legal costs do not constitute a valid excuse for oversized contributions to special education. She provided a handout to the council members with a breakdown of finances for their review.

Personnel and Payroll Report

Debbie Koehler is not in attendance.

XI. Comments from Council Members

Mike Chimente needed clarification from Patty Haskell regarding the need for a regular education teacher to attend an IEP for an inclusion student who is not mainstreamed.

XII. Comments from the Public

None

XIII. Closed Session

Executive Council had no need to adjourn to Closed Session.

XIV. Public Report of Action Taken in Closed Session

Not applicable.

XV. Advance Planning & Adjournment

The meeting adjourned at 10:15 a.m.

Next Executive Council Meeting

November 13, 2006 – Open Session 9:00 a.m.

Closed Session: Following Meeting (if necessary)

Calaveras County Office of Education Main Conference Room (VUSD Hosting)

Any individual, who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting, should contact the SELPA office in writing.
(Gov. Code 54953.2, 54954.1)